

## SCYSL ACTIVITY TIMELINE (updated 8/1/23)

**FIELDS – Rent Martha Sept – Nov Practice w/lights, 7v7 & 9v9, BHS turf 11v11, BMS -Intra, Indoor: Dec – March, Rent Martha: April – May 7v7, 9v9, 11v11, BMS-Intra**

### July

- **PERMITS** – apply for **BHS-Fall, BMS-Fall, MARTHA - Fall**
- **TRAVEL** – Uniform orders-NEW teams, New coaches get SHIRTS & Bank acct setup
- **REGISTRATION** Open Intramural registration (on July 1<sup>st</sup>-new fiscal year)
- **Summer Soccer Camp** (3<sup>rd</sup> week July-Intra) and (3<sup>rd</sup> week August-Travel)
- **LIJSL Meeting** to register TRAVEL teams. Large PAYMENT!

### August

- General membership meeting (1 of 2) **BOD ELECTIONS**
- **INTRAMURAL** form teams with a Head coach, Ast coach & Team parent
- **SCHEDULES** (intramural) Post to website (**Fall** starts on 1<sup>st</sup> SUNDAY after Labor Day)
- **UNIFORMS** – distribute on “Uniform DAY” (Friday before Opening Day)
- **COACHES** – pass out equipment bags & have orientation meeting-Labor Day w/e
- **FIELD SETUP** CREATE Travel & Intramural fields (BIG JOB!!!)
- **REFEREE** hold training class, order referee supplies
- **TRAINERS (SUSA)** – Create & Post schedule for intramural & Travel teams
- **WEBSITE** – update schedules, contact info, **ADVERTISE**-Flyers & social media-Intra

### September

- **WELCOME LETTER** – with details for every player in league
- **PICTURES** must schedule times / place for Travel AND Intramural teams (order 11x14 plaques for Travel coaches, order 5x8 plaques for intramural coaches)
- **EQUIPMENT**- Check goals, nets, field conditions, sandbag, corner flags, paint, etc.
- **REFEREE FEES** – place Travel fees into accts, WD intramural fees for SUNDAY JR refs
- **INSURANCE** – submit intramural insurance thru LIJSL BEFORE game play

### October

- **PERMITS** - Apply for **Winter indoor gym time** & create schedule for travel teams
- **TOURNAMENT** – Promote East Islip tournament – Columbus weekend
- **FINANCIALS** – Complete financials in Xero and send to auditors by Columbus w/e

### November

- **GOALS** - REMOVE/winterize ALL TRAVEL nets, **PLUG** corners of TRAVEL fields!!!!

## December/January

- **PERMITS** – apply for **BMS-Spring , MARTHA - Spring**
- **INVENTORY** – Intramural **Uniforms & equipment - place order for Spring!**
- **TRAVEL BBQ** – Book Hagerman & Applebees

## February

- Form a Festival Committee
- **FLYERS** in schools, social media (intramural only)
- **RECEIVABLES** – Travel due 100% or 3/1 LATE fee and no player pass
- **SUPPLIES** – check levels & order if necessary

## March

- General membership meeting (2 of 2)
- **TRAVEL** season usually begins week before Easter (LI Cup games)
- **INTRAMURAL** schedules & **SPRING** usually begins 1<sup>st</sup> SUNDAY after EASTER!
- Consider Uniforms, trainers, website, coaches, insurance as was done in Fall
- **FIELD SETUP** Travel & Intramural fields (MARTHA & BMS)

## April

- **WELCOME BACK LETTER** – with details for every player in league
- **SCHOLARSHIP** – Update website & notify past/present players
- **EOY FESTIVAL(S)**– order trophies, book: DJ, face painter, ice cream

## May

- **SCHOLARSHIP** - select winner(s)

## June

- **FLYERS** in Frank P Long school only (Travel tryouts)
- **Travel** team TRYOUTS, team formation & Registration for Fall LIJSL
- **Intramural Festival** (Sunday before Fathers Day), & **TRAVEL BBQ @ Hagerman Park**
- **BOD** – Maintain a list of exemptions for BOD members (FULL) & Travel coaches (Partial)
- **TRAVEL Bank accts** – reconcile & close out team balances for non-returning teams